**REQUIREMENTS FOR ARTICLE MANUSCRIPT FORMATTING**

**General Requirements for Manuscripts of Scientific Articles Submitted for**

**Publication in the Journal ‘Bulletin of the Kurgan State Agricultural Academy’**

Articles or scientific reviews should be written on relevant topics and reflect the achievements of modern science in the following fields:

4.1.1. Geoponics and crop production

|  |
| --- |
| 4.1.3. Agrochemistry, agro-soil science, plant protection and quarantine |
| 4.2.4. Special animal husbandry, feeding, feed preparation technologies and production of live-stock products |
| 4.2.5. Rearing, breeding, genetics and animal bio-technology |
| 4.3.1. Technologies, machinery and equipment for the agro-industrial complex |
| 4.3.2. Electrical technologies, electrical equipment and energy supply of the agro-industrial complex |

The submitted materials must be carefully edited and verified.

The author submits the article, the application and the cover letter of the organization in an electronic form to the e-mail address [vestnik\_kgcxa@kgsu.ru](mailto:kgshavestnik@mail.ru) or [kgshavestnik@mail.ru](mailto:kgshavestnik@mail.ru).

The cover letter of the organization should reflect the title of the article, the authors, proof of copyright ownership and originality of the submitted materials.

**Requirements for the Article Length and Formatting**

* The length of the article: not less than 0.5 conventional printed sheet (**20 thousand characters with spaces without a list of sources, which correspond to 10 pages**) and not more than 1 conventional printed sheet (**40 thousand characters with spaces, which correspond to 20 pages**);
* Margins: right, left, upper, lower – 2 cm;
* Font: Times New Roman;
* Kegel: 14 pt;
* Line Spacing; 1,5;
* Formatting: first line indent 1,25 sm, automatic hyphenation.

**Article Structure and Formatting Requirements**

1. UDC (the code of the library Universal Decimal Classification).
2. HAC code.
3. The title of the article (IN CAPITAL LETTERS).
4. Name, patronymic, last name of the author(s).
5. Full name of the organization in which the author or authors work(s) (studies/study), location of the organization, country, author’s e-mail, Author ID, author’s ORCID.
6. The number of authors is no more than 5.
7. An extended abstract of no more than 250 words indicating the specific results of the study.
8. Keywords, phrases (up to 10 words).
9. The information specified in paragraphs 3-7 is in English.
10. The text of the article with the included illustrative material (tables, figures). The article should contain mandatory parts beginning with the words in bold: **Introduction**. **Materials and methods.** **Research results and their discussion. Conclusion. References.**
11. The uniqueness of the presented text is at least 75% (self–citation is no more than 30 %).
12. The list of references, which should be arranged in accordance with GOST R 7.0.5- 2008 and contain at least 15 sources, including:

- the share of references to publications in journals from the RSCI core over the past 8 years should be at least 50 % of the Reference list;

- the share of references to journals included in the Web of Science and Scopus databases over the past 8 years should be at least 30% (the list of journals included in the Scopus database can be viewed at the link <http://elsevierscience.ru/products/scopus>/ or <https://www.scopus.com>/, the list of journals included in the Web of Science database can be viewed at the link <https://mjl.clarivate.com>).

- <https://www.scopus.com> /, the list of journals included in the Web of Science database can be viewed at the link <https://mjl.clarivate.com> /).

- references to publications from periodicals – journals for the last 5 years, dissertations, author’s abstracts, patents and other sources should be no more than 30 %.

- references to the authors' own works should not exceed 30% of the Reference list.

1. The list of sources in English (References), formatted according to Vancouver Style.

**Abstract Requirements**

The abstract should reflect the content of the article in one paragraph. The main requirement for an abstract is to be informative. The abstract should demonstrate the specific features and advantages of the article, its scientific novelty and uniqueness.

The abstract should include the following elements: *purpose; methodology; results; conclusions*.

The English version of the abstract should not be a mechanical translation of the Russian version. It is necessary to write the abstract taking into account the vocabulary and grammar of the English language.

The abstract should be no more than 250 words long. The text of the abstract should not repeat the title and text of the article. **The author's version of the abstract is intended to serve as a source of information independent of the article and should not duplicate the text of the article word for word**!

***Example of an Abstract***

***The purpose of the study*** is to develop practical recommendations for the resource potential management of an economic entity in the agricultural sector of the economy. ***Methodology***. To determine the integral assessment of the degree of the resource potential application by economic entities, the authors proposes a methodology based on the calculation of three groups of indicators reflecting the amount of involvement of a particular resource in the production process, intensity and effectiveness of its use. ***Results****.* The methodology proposed was tested on the data of the consolidated reporting of agricultural organizations in 24 districts of the Kurgan region. The results obtained made it possible to assess the degree of their resource potential application in agricultural organizations, to identify the strengths and weaknesses of economic entities in resource potential management, as well as threats to the research subject and opportunities that can be used to level out the identified threats. The results obtained made it possible to group the districts of the Kurgan region according to the degree of intensity and efficiency of using the resource potential, which made it possible to formulate objective conclusions for each group of economic entities and to propose practical measures aimed at improving the subject of the study. ***Scientific novelty***. The proposed approach and methodology to assess the resource potential level is characterized by a high degree of objectivity, since the system of heterogeneous indicators is brought to the same base through a normalization procedure. The set of indicators included in the methodology is mobile and can vary depending on the purpose of the study, which means that the proposed assessment procedure can be adapted to any conditions of economic entity functioning and to the state of the analytical base. The proposed methodology makes it possible to rank not only economic entities by the resource potential level, but also territories.

**Requirements for Tables, Figures, Formulas**

**Tables**

Tables should not be huge (no more than A4 format). Each table must have an ordinal number and a name. The numbering of the tables is continuous. If there is only one table in the text, then it is not numbered. Abbreviations of words in tables are not allowed except for units of measurement. Text formatting in the table: Times New Roman font, 12 pt, line spacing 1,0.

**Figures**

The volume of the illustrative materials presented should not exceed A4 format. Figures and diagrams should be in black and white or grayscale (shades of grey), "readable"; elements of vector images must be grouped; resolution of bitmaps (photos, scans) is minimum 200 dpi; it is unacceptable to include digital and text material in small font (less than 12 pt). All graphic materials should be black and white and/or full-color (if possible)! All figures must have consecutive numbering. If there is only one figure in the text, it is not numbered.

**Formulas**

All formulas must be typed on a computer in the Word built-in equation editor or using the insertion of special characters. The numbering of formulas is continuous. If there is only one formula in the text, it is not numbered.

**Rules for Formatting the References**

References are placed in square brackets in the text of the article indicating the number from the list of References (for example: [9], [18,19]).

In the text of the manuscript, references to sources are made by inserting Arabic numbers in square brackets into the text; the usual font style should be used (the same as for the surrounding text). References SHOULD NOT be italicized, bolded, or underlined, or put in upper or lower cases.

If several sources in the list of References corresponds to the same statement; the numbers should be separated by commas. Example: ... according to several studies [3, 4], … .

The list of References should contain at least 15 sources published in the last 5 years. It is advisable to indicate publications on the topic included in the RSCI Core in the list of References.

The list of References is formed at the end of the article in the order of refrences being mentioned in the text (**not alphabetically and not according to the hierarchy of sources!**). All works are listed in the order of citation. Duplication of names is not allowed, as well as indication of several names of sources or used literature under the same number. Organization of the list of References is carried out according to GOST R 7.0.5-2008 BIBLIOGRAPHIC REFERENCE.

**The level of self-citation should not exceed 30%!**

The References list at the end of the article is provided with an English translation. Descriptions of publications in English are in the following sequence: authors (transliteration), the name of the source in English.

If the cited article is written in Latin (in English, German, Spanish, Italian, Finnish, Danish and other languages using the Roman alphabet), the citation should be given in the original language of publication.

If the title of the cited work has an official English translation or an English-language version of the title (it should be searched on the website of the journal, in databases, including the Scientific Electronic Library eLibrary) - it should be indicated. If the title of the publication in Latin is not given in official sources, you should translate it into English yourself (paraphrase).

Some non-English-language scientific publications (journals) have, in addition to the title in the native language, the official ‘parallel’ title in English. Thus, for the list of sources (References) in the reference to an article from a Russian language journal, either the transliterated title of the journal or the translated one should be given. The translated title of the journal can be taken either from the official website of the journal (or the data on the correct spelling of the English-language title from the cited article can be used), or its presence can be checked in the database, for example, in the SourceIndex, the WorldCat library, the Web of Science (ISI) catalog, the MedLine (NLM Catalog). When the journal does not have an official title in English, a BSI transliteration should be given in References. You should not translate the names of journals yourself.

The place of publication in the references should always be given in English and in full – no transliteration and no abbreviation. That is, Moscow is neither ‘Moskva’ nor ‘M.:’, SaintPetersburg, is neither ‘SanktPeterburg’ nor ‘SPb’.

Unlike the place of publication, the name of the publisher for sources in ‘References’ should be only transliterated (except in extremely rare cases when the publisher has a parallel official English-language name).

**Example for References Formatting according to GOST R 7.0.5-2008 [*in Russian*]**

**Книга одного автора**

Пакшина С.М. Передвижение солей в почве: монография. M.: Наука, 1980. 120 с.

**Книга двух авторов**

Сидоркина А.Н., Сидоркин В.Г. Биохимические аспекты травматической болезни и ее осложнений. 2-е изд., перераб. и доп. Н. Новгород, 2009. 148 с.

**Книга трех авторов**

Ториков В.Е., Мельникова О.В., Ториков В.В. Выращивание ярового ячменя на крупяные, пивоваренные и кормовые цели на юго-западе центрального региона России: монография. Брянск: Изд-во БГСХА, 2014. 90 с.

**Книга четырех и более авторов**

* Заболевания у коров: диагностика / И.Ф. Ахтямов [и др.]. Казань, 2008. 455 с.

При необходимости, если автор, на которого ссылаются, стоит не первым, можно перечислить за косой чертой всех авторов:

* Применение аппарата внешней фиксации при патологии позвоночника / В.И. Шевцов, В.В. Пивень, А.Т. Худяев, Ю.А. Муштаева. М.: Медицина, 2007. 112 с.

**Сборники**

Котиков М.В., Ториков В.Е., Мельникова О.В. Ранжирование современных сортов картофеля по их полевой устойчивости к фитофторозу // Агроэкологические аспекты устойчивого развития АПК: материалы Международной научно-практической конференции студентов, аспирантов и молодых ученых. Вып.1. Брянск. 2005. С. 97-102.

**Книга под заглавием**

**(описание учебников, справочников, монографий, сборников и т.п.)**

* Эстетическая и реконструктивная хирургия нижних конечностей / под ред. А.А. Артемьева. М.: ГЭОТАР-Медиа, 2008. 248 с.
* Атлас по медицинской микробиологии, вирусологии и иммунологии: учеб. пособие / под ред. А.С. Быкова, А.А. Воробьева, В.В. Зверева. 2-е изд., доп. и перераб. М.: Мед. информ. агентство, 2008. 272 с.
* Правильное питание: справочник. М.: Эксмо, 2008. 704 с.
* Кормопроизводство в России: всероссийский сб. науч. ст. Вып. 3-й. Казань-СПб., 2007. 268 с.

**Описание диссертаций, авторефераты диссертаций:**

* Белозеров И.В. Религиозная политика Золотой Орды на Руси в XIII-XIV вв.: дис. … канд. ист. наук: 07.00.02: утв. 15.07.02. М., 2002. 215 с.
* Белозеров И.В. Религиозная политика Золотой Орды на Руси в XIII-XIV вв.: автореф. дис. … канд. ист. наук: 07.00.02: утв. 15.07.02. М., 2002. 24 с.

**Описание отдельного тома многотомного издания под общим заголовком**

Пальцев М.А., Аничков М.Н. Патологическая анатомия. М.: Медицина, 2001. Т. 2. Ч. 1. 736 с.

**Описание отдельного тома многотомного издания под общим заглавием**

Внутренние болезни: учебник / под ред. Н.А. Мухина, В.С. Моисеева, А.И. Мартынова. 2-е изд., испр. и доп. М.: ГЭОТАР-Медиа, 2008. Т. 1. 368 с.

**Описание главы из книги, из сборника**

* Макушин В.Д., Волокитина Е.А. Причины неудач и осложнений при выполнении опорных остеотомий с применением аппарата Илизарова // Лечение врожденного вывиха бедра у взрослых / под ред. В.И. Шевцова, В.Д. Макушина. Курган, 2004. Гл. 8. С. 372-402.
* Белоус Н.М. Храня теплую память о прошлом // Великая Отечественная война 1941-1945 гг. в истории моей семьи: сборник статей / под общ. ред. Р.В. Новожеева. Брянск: Изд-во БГАУ, 2015. С. 4-5.

**Описание статей из журналов**

**Один автор:**

Просянников Е.В. Устройство для отделения образцов почвы от растительных остатков // Почвоведение. 1979. № 11. С. 162-164.

**Два автора:**

Просянников Е.В., Карпенчук Г.К. Активность ионов кальция в почвах Приднестровья Украины как показатель их хлорозоопасности для яблоневых садов // Почвоведение. 1982. № 9. С. 116-121.

**Три автора:**

Сазонова Н.В., Лунева С.Н., Стогов М.В. Динамика биохимических показателей сыворотки крови при амбулаторном лечении // Вестник травматологии и ортопедии им. Н.Н. Приорова. 2008. № 3. С. 52-56.

**Четыре и более авторов:**

* Клинико-физиологические составляющие врожденной косолапости / Ю.И. Клычкова [и др.] // Травматология и ортопедия России. 2008. № 3. С. 35-38.
* Оценка кровоснабжения методом ультразвуковой диагностики / В.А. Щуров, С.О. Мурадисинов, И.В. Щуров, С.П. Бойчук // Травматология и ортопедия России. 2008. № 3. С. 39-41.

**Описание нормативных документов**

**Авторское свидетельство:**

Способ лечения ложных суставов: а. с. 835421 СССР. № 2764100/28-13 / Иванов И.И.; заявл. 07.05.79 ; опубл. 07.06.81, Бюл. 21. 2 с.

**Патент:**

Корригирующее устройство для позвоночного столба: пат. 2128021 Рос. Федерация. № 97101617/14 / Иванов И.И; заявл. 31.01.97; опубл. 27.03.99, Бюл. № 9. 3 с.

**ГОСТ:**

ГОСТ Р 7.0.5-2008. Библиографическая ссылка. Общие требования и правила составления. М.: Стандартинформ, 2008. 38 с.

**Описание официальных документов**

**Федеральный закон:**

О лицензировании отдельных видов деятельности: Федер. закон [принят Гос. Думой 13. 07.2001] // Собрание законодательств РФ. 2001. № 33 (ч.1). Ст. 3430. С. 127-143.

**Постановление:**

О программе государственных гарантий оказания гражданам Российской Федерации бесплатной медицинской помощи на 2009 год: постановление Правительства Рос. Федерации от 31.12.2008 № 10407-ТГ // Заместитель гл. врача. 2009. № 2. С. 98-105.

**Приказ:**

О внесении изменений в Порядок выдачи медицинскими организациями листков нетрудоспособности, утвержденный приказом Министерства здравоохранения и социального развития Российской Федерации от 1 августа 2007 г. № 514 : приказ М-ва здравоохранения и соц. развития Рос. Федерации от 27.10.2008 № 593н // Заместитель гл. врача. 2009. № 2. С. 131-132.

**Инструкция:**

Инструкция о санитарно-противоэпидемическом режиме больниц: утв. Минздравом СССР от 23.03.76 № 288 // Справочник старшей (главной) медицинской сестры. Изд. 6-е, Ростов н/Д.: Феникс, 2007. С. 378-387.

**Указ:**

Вопросы системы и структуры федеральных органов исполнительной власти (извлечения): указ Президента РФ от 12.05.2008 № 724 // Здравоохранение. 2008. № 7. С. 135-137.

**Описание электронных ресурсов**

**Электронный ресурс локального доступа:**

Техника спинальной анестезии [Электронный ресурс] / под ред. Е.М. Шифмана. М.: ИнтелТек, 2005. 1 электрон. опт. диск (CD-ROM).

**Электронный ресурс удаленного доступа:**

* Иванова А.Е. Проблемы смертности в регионах Центрального федерального округа // Социальные аспекты здоровья населения. 2008. № 2. URL: http://vestnik.mednet.ru/content/view54/30/ (дата обращения: 15.08.2008).
* О развитии малого и среднего предпринимательства в Российской Федерации: Федер. закон от 24 июня 2007 г. N209-ФЗ (с изм. и доп.). Доступ из справ.-правовой системы «Гарант». Источник: http://referat.niv.ru/view/referat-other/259/258992.htm.

**Examples for References Formatting [*in English*]**

**(Vancouver Style)**

1. Chulkina V.A., Toropova E.Yu. Kornevye gnili [Root rot]. *Protection and quarantine of plant*s. 2004; (2): 16-18. (In Russ).
2. Gvozdeva IA. Imperator Avgust – gosudarstvennyi deyatel' i yurist [Augustus the statesman and the lawyer] [Electronic resource]. RUDN Journal of World History. 2015; (1): 5-16. URL: http://journals.rudn.ru/world-history/article/view/1289/762 (accessed: 16.05.2016). (In Russ).
3. Trukhachev V.I., Moroz V.A., Chernobai E.N. The productive features of sheep in different types of breeding. *Research Journal of Pharmaceutical, Biological and Chemical Sciences*. 2017. Vol. 8. (5): 653-659.
4. Gajsin I.A., Pakhomova V.M. Khelatnye mikroudobreniya: praktika prime-neniya i mekhanizm deistviya [Chelated microfertilizers: practice of application and mechanism of action]: monograph. Yoshkar-Ola: Kazan State Agrarian University, 2014. (In Russ).
5. Bloch R. *The Etruscans.* L.:Thems & Hudson; 1965
6. Marx К. *Capital* [Electronic resource]. Vol. 1. URL: <https://www.litres>. ru/karl-marks/kapital (accessed: 16/05/2016).
7. Sort yarovoi pshenitsy Dal'GAU 1[Variety of spring wheat DalGAU 1] [Internet]. URL: https://glavagronom.ru/base/seeds/zernovie-pshenica-myagkaya-yarovaya-dalgau-1-dalnevostochnyy-gau-9811654 (аccessed: 22.02.2022). (In Russ).

**Registration, Verification and Peer Review of Articles**

A unique registration number is assigned to the articles submitted to the Editorial Office.

Articles are checked for copyright infringements by automated systems.

After verification, the article is sent for peer review without specifying the full name or other data to identify the author. The result of the review may be one of three conclusions: the article can be published in the journal; the article can be published after corrections and revisions; it is not recommended for publication.

The content of the review is sent to the author without providing information about the reviewer. The Editorial Board makes decisions on publishing the materials submitted to the journal. The following serves as grounds for refusal to publish materials:

* a review with a recommendation to refuse publication;
* inconsistency of the material submitted to the Editorial Board of the journal with the subject of the journal;
* non-compliance of the material submitted to the Editorial Board of the journal with the requirements for the manuscript format.

The reason for refusal to publish a scientific article includes the presence of two negative reviews (including after revision of the article).

**Requirements for authors:** availability of an academic degree (title), or existence of a co-author with an academic degree (title) in the team of co-authors of a scientific article. The authors are legally and otherwise responsible for the authenticity and originality of the materials. Materials received by the Editorial Board of the journal are not returned.

**Access to Publications**

Electronic versions of the articles are available at:

SEL ‘eLIBRARY.RU’: <https://www.elibrary.ru/>

SEL 'CyberLeninka’: <https://cyberleninka.ru>

FSBEI HE ‘Kurgan State University’: https:// <https://kgsu.ru/science/nauchnyy-zhurnal-vestnik-kurganskoy-ksaa/arkhiv-zhurnala/>

You can subscribe at the offices of Ural-Press Okrug LLC.

**Contacts of the Editorial Board of the Journal**

Postal address of the Editorial Office of the journal: 641300, Kurgan region, Ketovskii district, Lesnikovo village, Kurgan State Agricultural Academy named after T. S. Maltsev – a branch of the Federal State Budgetary Educational Institution of Higher Education ‘Kurgan State University’, editorial office of the journal ‘Bulletin of the Kurgan State Agricultural Academy’

E-mail: [kgshavestnik@mail.ru](mailto:kgshavestnik@mail.ru), [vestnik\_kgcxa@kgsu.ru](mailto:kgshavestnik@mail.ru)